

First-year Global Technology Architects Course Student Application Guidelines (AO Entrance Exam)

1. Number of applicants to be accepted

The number of applicants to be accepted for each program is given in the following table:
(See the Enrollment Guide for the details of each program.)

School	Program	Number of applicants to be accepted	
		First round	Second round
Department of Engineering	Mechanical Engineering (*)	15 (batch acceptance)	a selected few (batch acceptance)
	Electrical and Electronic Information Engineering (*)		
	Computer Science and Engineering (*)		
	Environmental and Life Sciences (**)		
	Architecture and Civil Engineering (**)		

(*) Advanced technological field that supports key industries

(**) Pioneering technological field that supports sustainable advanced societies

2. Eligible parties

Parties who meet any one of the following requirements:

- (1) Graduated from a senior high school or expect to do so in March 2018
- (2) Graduated from a secondary school or expect to do so in March 2018
- (3) Completed twelve years of schooling through a normal program or expect to do so in March 2018
- (4) Completed a twelve-year program at an overseas education institution that the Ministry of Education, Culture, Sports, Science and Technology (MEXT) Minister has designated as being equivalent to a high school program, or expect to do so by March 31, 2018
- (5) Completed a program at an overseas education institution that the MEXT Minister has designated as being equivalent to a high school program, or expect to do so by March 31, 2018
- (6) Completed an advanced course at an advanced vocational school designated separately by the MEXT Minister (limited to ones that are at least three years in length and meet standards stipulated by the MEXT Minister) on or after the date stipulated by the MEXT Minister, or expect to do so by March 31, 2018
- (7) A person designated by the MEXT Minister as eligible
- (8) Earned an international baccalaureate degree, French baccalauréat degree, or German Abitur degree and will be eighteen years old by March 31, 2018
- (9) Passed the High School Equivalency Examination, stipulated by the High School Equivalency Examination Regulation (MEXT Ministerial Ordinance No. 1, 2005; includes those who passed the University Entrance Examination stipulated by the University Entrance Examination Regulation [MEXT Ministerial Ordinance No. 13, 1951] before it was abolished in accordance with Article 2 of the supplementary rules in the same regulation)
- (10) Entered university based on stipulations of Article 90.2 of the School Education Act, or deemed to have academic skills appropriate to attend university

(11) Deemed to have academic skills equivalent to a high school graduate, according to individual acceptance screening and will be eighteen years old by March 31, 2018

- Notes:
1. Applicants with disabilities, (based on the level of the physical disability as stipulated in Article 22.3 of the School Education Act Enforcement Ordinance and that fall under the Services and Supports for Persons with Disabilities Act) should contact Toyohashi University of Technology (TUT) in advance (as discussed in section “5. Application procedures, etc.,” sub-section “(4) Advance advising for applicants with disabilities” [pg. 7]) because special consideration may be required for the exam and course of study.
 2. For applicants who meet requirements stipulated in (10) or (11) above but have not undergone an individual application eligibility screening by TUT should refer to its website or call the university by July 21, 2017, for the first round of applications, or December 12, 2017, for the second round of applications. See pg. 9 for contact information.

3. Application requirements

Parties who are accepted to and pledge to enroll at TUT, must meet the examination-related application requirement in one of the following ways:

(1) Examination-related application requirements

◆ First round of applications

A1 method (Examination for Japanese University Admission for International Students)

This applies to parties who took one of the following English proficiency tests in September 2015 or later and the Examination for Japanese University Admission for International Students given by the Japan Services Association in November 2016 or June 2017, and for whom (1) or (2) is applicable.

(1) Took three subject tests of the Examination of Japanese University Admission for International Students—mathematics (course 2) and science (physics and chemistry)—received a total score of 240 or more on these tests, and earned the following score for the particular English proficiency test:

- | | |
|---|---------------------------|
| • TOEIC (SP) | Score of 730 or greater |
| • TOEFL (iBT) | Score of 80 or greater |
| • TOEFL (PBT) | Score of 550 or greater |
| • IELTS | Score of 6.0 or greater |
| • EIKEN Test in Practical English Proficiency | Grade 1 or above |
| • GTEC (CBT) | Score of 1,190 or greater |
| • GTEC for STUDENTS* | Score of 800 or greater |

* For the GTEC for Students exam, only the official score is accepted.

(2) Took three subject tests of the Examination of Japanese University Admission for International Students—mathematics (course 2) and science (physics and chemistry)—received a total score of 300 points or more on these tests, and earned the following score for the particular English proficiency test:

- | | |
|---|---------------------------|
| • TOEIC (SP) | Score of 550 or greater |
| • TOEFL (iBT) | Score of 60 or greater |
| • TOEFL (PBT) | Score of 500 or greater |
| • IELTS | Score of 5.0 or greater |
| • EIKEN Test in Practical English Proficiency | Grade 2 or above |
| • GTEC (CBT) | Score of 1,020 or greater |
| • GTEC for STUDENTS* | Score of 690 or greater |

* For the GTEC for Students exam, only the official score is accepted.

B 1 method (National Center Test for University Admissions)

This applies to parties who took one of the following English proficiency tests in September 2015 or later and the National Center Test for University Admissions given in January 2017, and for whom one of the following is applicable.

The rest is omitted.

◆ **Second round of applications**

A2 method (Examination for Japanese University Admission for International Students)

This applies to parties who took an English proficiency test in September 2015 or later (TOEIC (SP), TOEFL (iBT, PBT), IELTS, EIKEN Test in Practical English Proficiency, GTEC (CBT), or GTEC for STUDENTS) and the following three subject tests of the Examination for Japanese University Admission for International Students given by the Japan Services Association in June or November 2017: mathematics (course 2) and science (physics and chemistry).

B2 method (National Center Test for University Admissions)

This applies to parties who took an English proficiency test in September 2015 or later (TOEIC (SP), TOEFL (iBT, PBT), IELTS, EIKEN Test in Practical English Proficiency, GTEC (CBT), or GTEC for STUDENTS) and the following subject tests of the National Center Test for University Admissions in January 2018: Mathematics I (or Mathematics A), Mathematics II (or Mathematics B), and Science (2) (two of the following: physics, chemistry, and biology).

- * For the A2 and B2 methods, only official GTEC for Students scores are accepted.
- * For all the above methods, applicants who take the exam overseas and cannot make it to TUT for the interview must be able to take the interview exam over the Internet (Skype, etc.) on the day of the interview.

4. Program selection

Applicants are accepted en masse without a designated program. As a general rule, successful applicants are assigned to their desired program.

5. Application procedures

(1) Application period, fees and deadlines

◆ **First round of applications**

Application submission period	Aug. 1, 2017– Aug. 7, 2017 (arriving at the school no later than 5:00 p.m.)
Internet registration period	Jul. 25, 2017 (9:00 a.m.)– Aug. 6, 2017 (11:59 p.m.)
Application fee payment deadline	Aug. 6, 2017 (11:59 p.m.)

*Applications that arrive after the application submission period will not be accepted.

◆ **Second round of applications**

Application submission period	Dec. 21, 2017– Dec. 26, 2017 (arriving at the school by 5:00 p.m.)
Internet registration period	Dec. 14, 2017 (9:00 a.m.)– Dec. 25, 2017 (11:59 p.m.)
Application fee payment deadline	Dec. 25, 2017 (11:59 p.m.)

*Applications that arrive after the application submission period will not be accepted.

(2) How to apply

The application process consists of three steps:

Step 1: Register over the Internet

Access the registration site from the following URL during the Internet registration period and follow the provided instructions.

URL: <http://www.tut.ac.jp/exam/exam-webentry.html>

Step 2: Pay the exam fee

Pay the exam fee by credit card or at a convenience store, by the payment deadline

Step 3: Send the application material

Send all the material listed in “(3) Application material, etc.” to the Entrance Examination Division during the application period. Only applications sent by mail will be accepted.

Mail application to:

Entrance Examination Division, Toyohashi University of Technology
1-1 Hibarigaoka, Tempaku-cho, Toyohashi, Aichi, 441-8580

* Parties who do not have Internet access should contact the Entrance Examination Division by July 24, 2017 (5:00 p.m.) for the first round of applications or December 13, 2017 (5:00 p.m.) for the second round of applications.

(3) Application material, etc.

Item, etc.	Notes
1. Application confirmation slip	After completing application registration procedures, applicants should print out the form on A4 paper.
2. Photo mount	After completing application registration procedures, applicants should print out the form on A4 paper, and attach a photo. The photo (40 mm (h) x 30 mm (w)) must be of the upper half of the body taken no more than three months before applying. Applicants must be facing forward and cannot be wearing a hat.
3. Letter of recommendation	After having the head of or a teacher at the last school they attended write the letter and seal it in an envelope, applicants must submit that envelope with their application. The form can be downloaded from TUT's website (http://www.tut.ac.jp/exam/exam-webentry.html)
4. Transcripts	After having the head of or a teacher at the last school they attended prepare the transcripts and seal them in an envelope, applicants must submit that envelope with their application.
5. Copy of the Examination for Japanese University Admission for International Students results report (only applicants using the A1 or A2 methods)	A copy of the exam ticket for the Examination for Japanese University Admission for International Students can also be submitted.
6. National Center Test for University Admissions Results Request (only applicants using the B1 or B2 methods)	Applicants should attach “Center Test Results Request(*)” to the designated section of application confirmation slip.(* details omitted) The rest is omitted.

	<p>The rest is omitted.</p>
7. Score certificate, etc.	<ul style="list-style-type: none"> • Applicants who took the TOEIC (SP), EIKEN Test in Practical English Proficiency, GTEC (CBT), or GTEC for STUDENT must submit the score certificate (must be the original with attached photo). • Applicants who took the TOEFL test must complete the ETS request procedures so that the official score is sent to the Entrance Examination Division, Toyohashi University of Technology (DI-CODE: 9381; DI-NAME: TOYOHASHI UNIV OF TECHNOLOGY) by the deadline. Applicants should promptly request that their scores be sent since it can take over a month for the report to arrive. (If the score does not arrive by August 7, 2017, (5:00 p.m.) for the first round of applications or December 26, 2017, (5:00 p.m.) for the second round of applications, the score will be invalid.) • Applicants who took the IELTS must complete the Eiken Foundation of Japan request procedures so that the IELTS official test report form is sent to the Entrance Examination Division, Toyohashi University of Technology, by the deadline. (If the score does not arrive by August 7, 2017, (5:00 p.m.) for the first round of applications or December 26, 2017, (5:00 p.m.) for the second round of applications, the score will be invalid.)
8. Certificate of Graduation/Completion or Certificate of Expected Graduation/Completion (only applicants who meet one of the requirements (1)–(7))	<p>After having the head of the last school they attended or a teacher at the last school they attended create the certificate and seal it in an envelope, applicants must submit that envelope.</p>
9. Copy of the international baccalaureate degree, etc. (only applicants who meet requirement (8))	<p>Copy of the international baccalaureate certificate, French baccalauréat certificate, or German Abitur certificate and results certificate for the exam subjects</p> <p>For applicants who took a national exam in a foreign country (U.S. SAT, British GCE (GCSE), French baccalauréat exam, German Abitur exam, etc.), a copy of the results certificate for the exam must be submitted.</p>
10. Passing Certificate, Passing Grade Certificate,	<p>Applicants applying through the High School Equivalency Examination (formerly, the University Entrance Qualification</p>

etc. (only applicants who meet requirement (9))	Examination) must submit the Passing Certificate or Passing Grade Certificate issued by the MEXT Minister.
11. Copy of Enrollment Eligibility Certificate (only applicants who meet requirement (10) or (11))	Applicants who are deemed to be qualified to apply on an individual basis must submit a copy of the Enrollment Eligibility Certificate.
12. Statement of reason for applying (English or Japanese)	The form can be downloaded from TUT's website (http://www.tut.ac.jp/exam/exam-webentry.html) to be filled out by the applicant.
13. Essay (English or Japanese)	The form can be downloaded from TUT's website (http://www.tut.ac.jp/exam/exam-webentry.html) to be filled out by the applicant. The topics will be announced on the university's website (http://www.tut.ac.jp/exam/exam-webentry.html) around the beginning of June 2017 for the first round of applications and around the middle of October 2017 for the second round of applications.
14. Certificate of Residence or Resident Card (copy of alien registration certificate) (only for those this is applicable)	(Only for non-Japanese living in Japan now) Submit a copy of this Item that lists nationality, resident status, and period of residence.
15. Exam fee	17,000 yen Payment procedures must be completed before sending the application material. When paying the application fee from overseas, only a credit card can be used.

- Notes.
1. Items prepared by overseas schools or organizations must be in either Japanese or English. (The original should be submitted. If a copy is submitted, it must be notarized or proof of the original must be obtained from a public entity, such as an embassy. Copies by themselves will not be accepted.)
 2. For handwritten application material, a black fountain or ball-point pen must be used.
 3. Once applications are submitted, the exam fee is nonrefundable.
 4. Incomplete application material will not be accepted.
 5. Submitted application material will not be returned. Once application material is submitted, it cannot be altered.
However, if there is a change in address (contact address) after the material has been submitted, applicants must promptly notify TUT of the change.
 6. An exam ticket will be sent after the application material, etc., is received. For applications sent from overseas, the ticket will be sent by email.

(4) Advance advising for applicants with disabilities

Parties with disabilities (based on the level of the physical disability as stipulated in Article 22.3 of the School Education Act Enforcement Ordinance, and that fall under the Services and Supports for Persons with Disabilities Act) who want to apply to TUT must contact the university before applying because special consideration may be required for study. If advising is required, it will be handled as outlined below:

Period for requesting advising

By July 24, 2017, for first round of applications and by December 13, 2017, for the second round

How to receive consultations

The necessary documents, such as the health exam certificate, must be attached to the advising request (no set form). If necessary, steps such as holding an interview with the applicant, related party from the applicant's school who can represent the

applicant, or similar person, will be held.

Contact: Entrance Examination Division, Toyohashi University of Technology
1-1 Hibarigaoka, Tempaku-cho, Toyohashi, Aichi, 441-8580
Tel. 0532-44-6581

6. How successful applicants are selected

Successful applicants are selected according to a comprehensive evaluation that takes into consideration letters of recommendation submitted by the head of the school or teachers of the last school the applicant attended, transcripts, a statement of reason for applying (English or Japanese), an essay (English or Japanese), the English proficiency test score and score for the Examination for Japanese University Admission for International Students or the National Center Test for University Admissions, and an interview (in both Japanese and English).

(1) Time and location of interviews

- Date and time:
First round of applications: September 1, 2017 (10:00 a.m.–) (Japan standard time)
Second round: January 17, 2018 (10:00 a.m.–) (Japan standard time)
- Location: Toyohashi University of Technology
For applicants taking the exam from overseas and who cannot make it to the university for the interview, the interview will be conducted over the Internet (Skype, etc.) on the day of the interview.

7. Announcement of successful applicants

First round of applications (A1 and B1 method): September 15, 2017 (10:00 a.m.)

Second round of applications (A2 method): January 25, 2018 (3:00 p.m.)

Second round of applications (B2 method): February 6, 2018 (3:00 p.m.)

The exam numbers for the successful applicants will be posted at the TUT campus, and an official "Admission Notification" will be sent to successful applicants on the same date. In addition, the exam numbers for the successful applicants will be posted on TUT's website (entrance exam information section) at 11:00 a.m. on the same day (4:00 p.m. for the second round of applications) as a reference.

TUT does not respond to inquiries regarding exam results by phone, etc.

8. Enrollment procedures, etc.

Enrollment procedures can be completed in person or by mail.

(1) Enrollment period

First round of applications (A1 and B1 method)

January 17, 2018 (9:00 a.m.)–January 18, 2018 (5:00 p.m.)

Enrollment material mailed must be received by January 18, 2018, (5:00 p.m.).

Second round of applications (A2 and B2 method)

February 9, 2018 (9:00 a.m.)–February 14, 2018 (5:00 p.m.)

Enrollment material mailed must be received by February 14, 2018 (5:00 p.m.).

(2) Fee payment (expected)

Admission fee: 282,000 yen

First semester tuition: 267,900 yen (535,800 for the full year)

If there are changes in the fees when applicants enroll, or while attending TUT, the new admission fee and tuition will be applicable.

(3) Around the beginning of January, successful applicants from the first round of applications will be sent the enrollment material, and successful applicants from the second round of applications will receive the enrollment material with the Admission Notification.

(4) Successful applicants accepted at another university because of the AO entrance exam results and who complete the enrollment procedures there, will not be accepted at TUT

or any other national or public university, even if they pass an individual academic achievement exam or similar exam. In addition, except when approval is received for a successful applicant's decision to decline an offer of admission as discussed in item (5), successful applicants will not be accepted by any other national or public university they applied to, even if they take that university's entrance exam.

- (5) Successful applicants accepted because of the AO entrance exam results and who decide not to accept the offer of admission for special reasons must submit a letter declining TUT's offer of admission (no set form but must be hand written and include exam number, address, name, and reason for declining the offer of admission) by February 14, 2018, and obtain approval for the decision to decline the offer of admission.
- (6) Party handling application procedures
Entrance Examination Division, Toyohashi University of Technology; tel. 0532-44-6545

9. Unsuccessful applicants taking the individual academic achievement test, etc.

Applicants who want to take the AO exam can select two national or other public universities—one from the first semester list and one from the second semester list—in case they fail the AO exam.

10. Use of personal information

Personal information included on applications, such as the address, name, date of birth, etc., is properly managed and is used only for the following purposes:

- (1) Selecting applicants, announcing successful applicants, completing enrollment procedures and accompanying procedures
- (2) Managing enrollment and grades after enrolling
- (3) As statistical data to improve the method for selecting applicants

11. Security export controls

TUT has created the Toyohashi University of Technology Security Export Control Rules based on the Foreign Exchange and Foreign Trade Act, and there is strict screening related to the acceptance of international students.

In situations that fall under these rules, successful applicants may not be accepted to their desired program or be able to conduct research.

12. Other

Inquiries regarding the Examination for Japanese University Admission for International Students should be submitted to the following:

Testing Division, Student Exchange Department, Japan Student Services Organization

4-5-29 Komaba, Meguro-ku, Tokyo-to, 〒153-8503

tel. 03-6407-7457

fax. 03-6407-7462

email address: aju@jasso.go.jp

13. Inquiries regarding the entrance exam

Inquiries regarding the entrance exam should be submitted to the following:

Entrance Examination Division, Toyohashi University of Technology

1-1 Hibarigaoka, Tempaku-cho, Toyohashi, Aichi, 441-8580

tel. 0532-44-6581

email: nyushi@office.tut.ac.jp

URL: <http://www.tut.ac.jp/>